



MDCH's HIPAA Tool Kit

Overview

The Michigan Department of Community Health (MDCH) has created many resources to prepare providers for HIPAA transaction compliance. This HIPAA tool kit is a compilation of many of those resources.

According to the HIPAA law, you are a covered entity. As a covered entity, it is your responsibility to submit HIPAA compliant electronic claims or insure that any third party biller submit HIPAA compliant electronic claims on your behalf.

Electronic claims that are not HIPAA compliant cannot be processed. Claims that cannot be processed cannot be paid.

Key Dates to Remember

April 16, 2003:

- Begin Business-to-Business (B2B) Testing for all HIPAA transactions.

October 16, 2003:

- Only HIPAA compliant electronic transactions will be accepted.

Contact Us

Michigan Department of Community Health

- Provider Inquiry: 1-800-292-2550
providersupport@michigan.gov
- To become an electronic biller contact
automatedbilling@michigan.gov

Michigan Department
of Community Health



Provider Checklist

❑ 1. Decide to Submit Electronic Transactions to Take Advantage of HIPAA's Benefits, or

- Partner with a HIPAA compliant electronic biller, practice management vendor or clearinghouse, OR
- Purchase a HIPAA compliant software billing package.

❑ 2. Gather the Information You Need

- National coding manuals (CPT, HCPCS, NUBC, ICD-9-CM)
- Medicaid Provider Manual and bulletins
- MDCH Electronic Submissions Manual
- MDCH Data Clarification documents

❑ 3. Convert to the HIPAA Compliant Standards

- Move from all non-compliant claims formats to the 837 v. 4010 A1.

❑ 4. Begin Testing Now!

- MDCH is ready to test your 837 v. 4010 professional claims today.
- Complete Integrity Testing with Foresight's HIPAA Validator to confirm HIPAA compliance.
- Then begin B2B Testing with MDCH and other payers. Submit sample 837 v. 4010 test claims to ensure compatibility with MDCH and other payers' business rules.
- Begin testing all other HIPAA transactions beginning April 16, 2003 with all payers.
- Submit test claims using current coding until notified by MDCH and your other payers.

❑ 5. Check with Other Payers for Details about their HIPAA Implementation Plans, Key Dates, and Testing Schedules



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Bookmark These Primary Resources

Statewide Resources

Michigan Department of Community Health

— www.michigan.gov/mdch

Michigan Virtual University's HIPAA Primer

— www.healthcare.mivu.org

mihealth.org—your link to Michigan health resources

— www.mihealth.org

- Blue Cross Blue Shield of Michigan
— www.bcbsm.com/providers/hipaacentral.shtml
- Delta Dental of Michigan
— www.deltadentalmi.com/hipaa/hipaaIntro.html
- Medicare Part A
— ugsmedicare.com
- Medicare Part B
— www-ss.wpsic.com/medicare_web

National Resources

- HIPAA Regulations
— aspe.os.dhhs.gov/admnsimp
- HIPAA Advisory
— www.hipaadvisory.com

Important MDCH Resources

B2B Test Instructions

To access this page, please go to www.michigan.gov/mdch. Go to Providers, click on the right quick link HIPAA Implementation and then scroll down to HIPAA Testing and Certification.

Access this page directly at [B2B Test Instructions](#).

This document has active links to:

- Test instructions
- Code set information
- Data Clarification documents
- MDCH Electronic Submissions Manual (MDCH Billing Instructions)
- Frequently Asked Questions (FAQ)

Policy Bulletins, Medicaid Informational Letters

All MDCH policy bulletins and informational letters to Medicaid providers are posted at www.michigan.gov/mdch. Go to Providers, Information for Medicaid Providers, Michigan Medicaid Uniform Billing Project.

Frequently Asked Questions

To access this page, please go to www.michigan.gov/mdch. Go to Providers, click on the right quick link HIPAA Implementation and then scroll down to HIPAA Frequently Asked Questions.

Access this page directly at [Frequently Asked Questions](#).